



Yearbook Senior Portraits

Cherry Creek High School

ALL seniors must follow these guidelines



Senior picture deadline: October 5, 2018

Senior Picture Requirements:

(The goal is to achieve a unifying appearance of all senior pictures in the yearbook. Please follow these guidelines.)

- Photos should be a waist up pose. No full body shots. No hands near face—arms and hands should not be above the waist. No knees blocking the body.
- Student must be *sitting or standing*. No photos of students laying on the ground.
- Clothing and jewelry must be in accordance with school dress code guidelines. Refer to the *Bear Facts* for specific details. No strapless tops and no low necklines (no cleavage showing).
- No hand gestures or hand signs.
- NO props (this includes animals, hats, cars, sunglasses, musical instruments, or other people).
- Simple backgrounds work the best.
- Backgrounds (trees, rocks, columns, etc.) should not block the view of the student.
- Either indoor or outdoor photos are accepted.
- Background must be simple and uncluttered.
- Photo MUST BE VERTICAL. No horizontal photos.



How to Submit a Senior Photo: (PICK AN OPTION)

1. Upload senior photo to: **CLICK HERE. (**This is our preferred method of submission.)

Our preferred method

- **Go here:** <https://images.jostens.com/410353688>
- Click “Browse” and select the senior portrait you would like to submit to the yearbook. Upload the image.
- Enter your contact information
- “Image Information”—enter the senior’s: first name (**please use PowerSchool name** to avoid confusion), last name, grade, description (please write “senior photo”)
- Click “Save Image Details.”

2. CD—burn photo to a CD—bring to Yearbook Office (IC 705)

- If submitting a photo on CD – please make sure your name and a contact phone number and email are on the CD
- **Please double check to make sure that your photo burned correctly onto the CD before submitting it.**

Please DO NOT email senior photos to the yearbook- we will NOT be accepting any photos via email!

**Please make sure you change the file name before submitting – files submitted with generic file names (example: IMG_459385.jpg) run the risk of becoming lost or of not being associated with the correct student!

**Please double check the size of your file before submitting – many pictures are submitted to us that are 70 dpi or smaller – these files are too small to print well in the book and could result in a blurry or low-quality senior picture.

**Yearbook reserves the right to edit or crop any picture to meet specifications- We reserve the right to reject any senior picture from a photographer or individual if it does not meet the requirements on this sheet. Both the studio and the senior will be informed of the problem and given a chance to retake the portrait or choose an alternative portrait for the book, provided that it will not jeopardize any yearbook deadline.

The photographers listed on the next page are photographers that have been made aware of the photo requirements for the CCHS Yearbook. Many of these photographers also offer package specials to seniors who book packages by certain dates. You are not required to use a photographer from this list, but they have been provided with the necessary requirements for placing a picture in the yearbook and using one of the photographers listed may eliminate many complications in the photography and submission process. Please be aware that some studios, especially glamour studios, do not offer the services needed for your yearbook photo.

BABY AD INFORMATION IS IN ANOTHER ATTACHMENT.

Please contact the Yearbook Adviser, if you have any questions.

Yearbook Office- Room 705 - IC Building

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