



****YOU MUST ENROLL YOUR STUDENT
THROUGH THE CHERRY CREEK SCHOOL
DISTRICT ADMISSIONS OFFICE BEFORE YOU
CAN PROCEED TO THE NEXT PAGE****

**CHERRY CREEK HIGH SCHOOL
NEW STUDENT REGISTRATION PROCESS**

Current Date:

- 1) **New Student Form:** Please complete the New Student Form below. Fill out all of the sections.
- 2) **Academic Records:** Please gather your student's most recent grades (transcript, report card, or computer printout of grades/classes taken). Submit recent grades with this form.
You MUST provide Recent Academic Records or your student *will not* be placed in a Registration Session
- 3) Please **return the above documents** (New Student Form and Academic Records) to the CCHS Counseling Department via:
 - **Email:** RegistrationCCHS@cherrycreekschools.org
 - **Fax:** 720-554-2435
 - **Drop off:** At Cherry Creek High School Counseling Office (Open through June 1st, 2018; reopening after summer break on July 24, 2018, 8:00 A.M. – 3:00 P.M.)
- 4) **Registration Session:** After the Counseling Office has received the above documents, *we will email* your Registration Session information. These sessions are scheduled for May 17th, August 2nd and August 8th. If you have submitted your materials before May 15th you will be in the May 17th session. The parent and student **MUST** attend the designated Registration Session!

** If you have any questions or concerns with the completion or submission of any of the required documents, please contact the Counseling Office directly at 720-554-2250 or 720-554-2260. Office closed June 2nd – July 24th.

New Student Form

Student Name: _____ Grade: _____ CCSD Student ID #: _____

Parent Name(s): _____ Parent Email: _____

Name of Person Completing This Form: _____ Relationship to Student: _____

Main Phone #: _____ H W C Other Phone #: _____ H W C

Previous School Attended: _____ Dates of Attendance: _____

City/State/Country: _____ Previous School Phone #: _____

Last Grade Level Completed: 8 9 10 11

Contact Person/Position at Previous School: _____ Admin Dean Other

Has your student ever been staffed in Special Education/Individual Educational Plan (IEP)? Yes No
If yes, is the IEP current? Yes No Comments: _____

Has your student ever been in an ELS or bilingual class to learn English as a Second Language? Yes No
If yes, in what grades did student have ELS classes? _____

Has your student ever been **suspended** from school? Yes No
If yes, was the suspension for a drug or alcohol-related incident? Yes No
If not drug or alcohol-related, what was the suspension for? _____
What were the dates of the suspension(s)? _____

Has your student ever been **expelled** from a school or school district? Yes No
If yes, what were the circumstances of the expulsion? _____
What were the dates of the expulsion? _____

Is there anything else we should know? _____